

Newtown Township Parks and Recreation
Frequently asked questions Regarding Summer Camp Employment

1. When can I apply for summer positions?

You can hand in a completed application anytime throughout the year, but we do most of our hiring for summer employment during the spring months. If you hand in your application after we have completed hiring for the summer, we will keep your application on file for the future (one year). We ask that if you are interested in summer employment to have your application to us no later than February.

2. Will I get an interview if I hand in an application?

We will try our best to grant you an interview but it is **not guaranteed**. Also, if you do have an interview, it is not guaranteed you will be hired. The number of available positions varies and we will interview up until those spots are filled, there is no definite time limit.

3. What if I went to a Newtown Township Camp before?

There is no guarantee that attending one of the Township day camps will result in a future position. If a paid position is available and the applicant is of age, we will ask our previous volunteers first before we consider any applications.

4. How old do you have to be to be a counselor?

Paid Counselors must be at least 16 years of age before training. Counselors for Adventure Camp must be at least 18 years of age before training. If you are at least 14 years of age before training, you may apply for a non-paid, Counselor in Training position at Camp Beechtree or Playground Camp. If you are at least 15 years of age before training, you may apply for a non-paid, Counselor in Training position at any camp except Adventure Camp.

5. If I am considered for a position, are there any dates outside of camp that I will be required to work?

Yes. There are two to three mandatory training and set up days for each camp. They are usually the Wednesday through Friday before camp starts. These are mandatory because you will be receiving CPR and First Aid training if you do not have these certificates already. Also, you will be meeting the camp directors and your co-counselors, receiving a calendar, and other important information.

6. What if I need to miss a day of camp?

Since our camps are only 6 weeks long we require you to be there for the entire session. If you are unable to make all 6 weeks of camp we may ask you to be a substitute counselor. We understand that certain things are unavoidable, i.e. sickness, planned

college visits, etc - but for those incidences, we ask that a counselor have in writing the sub that is planned to take their place for the day and the signature(s) of the camp director(s). A list of subs will be provided during your training, if available.

7. Can I choose what camp I want to work at?

We try our best to accommodate your preference for placement; however, there is no guarantee. Your camp assignments will be given to you when you are hired.

8. What is the pay rate?

Your hourly rate depends on your experience in camps and children, and your education. Our starting rates is \$10/hour for a paid counselor position.

9. What if I have questions?

If you have any questions regarding your application or Camp in general, please call the office at 215 968 2800 ext. 239 and ask to speak with either Matt or Gerri. If you are hired, during the training you will be given your Camp Director's number to reach them with any questions regarding Camp or day to day operations.

Please note:

- If you have worked for Newtown Township in previous summers, this does not guarantee rehire.
- Once hired, your continued employment is dependent upon your cooperation with rules and policies, dependability, and demonstrated abilities.
- An employee for the township is required to have a CURRENT Criminal Record check, Child Abuse History check, and FBI Fingerprint check on file. The papers to obtain these checks are available at the Parks and Recreation office or you can go to www.state.pa.us and print them out. If you have these (and they are current), please attach copies to your application.
- Also required are CURRENT First Aid and CPR certifications. If you do not have these, they will be offered during the mandatory training. If you have these, please attach copies to your application.